

**Submission Check list of Student Exchange Program Application  
(University-Wide)**



**Home University:** \_\_\_\_\_

Please check carefully the list below, and make sure that you  **and ATTACH ALL** the required application materials in the order of the check list.

<input type="checkbox"/>	Submission Checklist (this form)	<b>All applicants</b> must submit.
<input type="checkbox"/>	Application Form	
<input type="checkbox"/>	Academic Transcript (original)	
<input type="checkbox"/>	Letter of Recommendation (signed by handwriting)	
<input type="checkbox"/>	Passport Copy	
<input type="checkbox"/>	Study Plan	<b>Applicants who wish to earn credits</b> must submit. *JTW applicant may skip this plan.
<input type="checkbox"/>	Research Plan	<b>Applicants who wish to conduct research</b> must submit.
<input type="checkbox"/>	Copy of Diploma	<b>Post graduate students</b> must submit.
<input type="checkbox"/>	Language Proficiency Certificate (copy)	<b>Non-native English speakers who wish to study in English</b> must submit a score of TOEFL or IELTS. <b>Applicants who wish to study in Japanese</b> must submit Japanese Language Proficiency Test (JLPT).
<input type="checkbox"/>	2 <sup>nd</sup> Letter of Recommendation (signed by handwriting)	<b>JTW applicants</b> must submit 2 recommendation letters in total from different instructors or academic advisors at home institution.
<input type="checkbox"/>	Essay titled "Why JTW?"	<b>JTW applicants</b> must submit. Describe why you wish to participate JTW (800-1000 words).
<input type="checkbox"/>	Independent Study Project Proposal (optional)	<b>JTW applicants</b> must submit. Describe project focus, objective, methodology, any progress to date. <a href="http://www.isc.kyushu-u.ac.jp/jtw/admission">http://www.isc.kyushu-u.ac.jp/jtw/admission</a>
<input type="checkbox"/>	Advanced Laboratory Research Project Proposal (optional)	

**Applicant's Signature (handwriting or digital signature)** *I hereby declare that all information provided in this form is complete and true.*

---

Name in Print \_\_\_\_\_ Signature \_\_\_\_\_ Date (MM/DD/YYYY) \_\_\_\_\_

**Home University's Academic Advisor or Program Coordinator Signature (handwriting or digital signature)** *I hereby declare that this student has been selected by his/her home university to participate in the exchange program with Kyushu University and that his/her application is complete.*

---

Job Title \_\_\_\_\_ Name in Print \_\_\_\_\_ Signature \_\_\_\_\_ Date (MM/DD/YYYY) \_\_\_\_\_